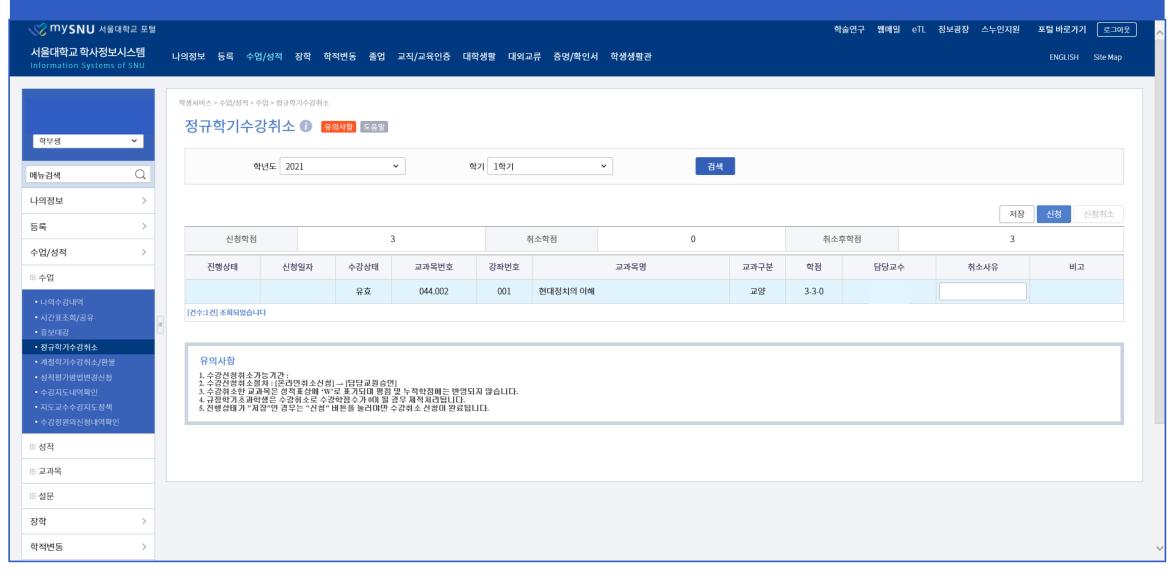
서울대학교 수강신청 취소 매뉴얼

교무처 학사과

수강신청 취소 매뉴얼

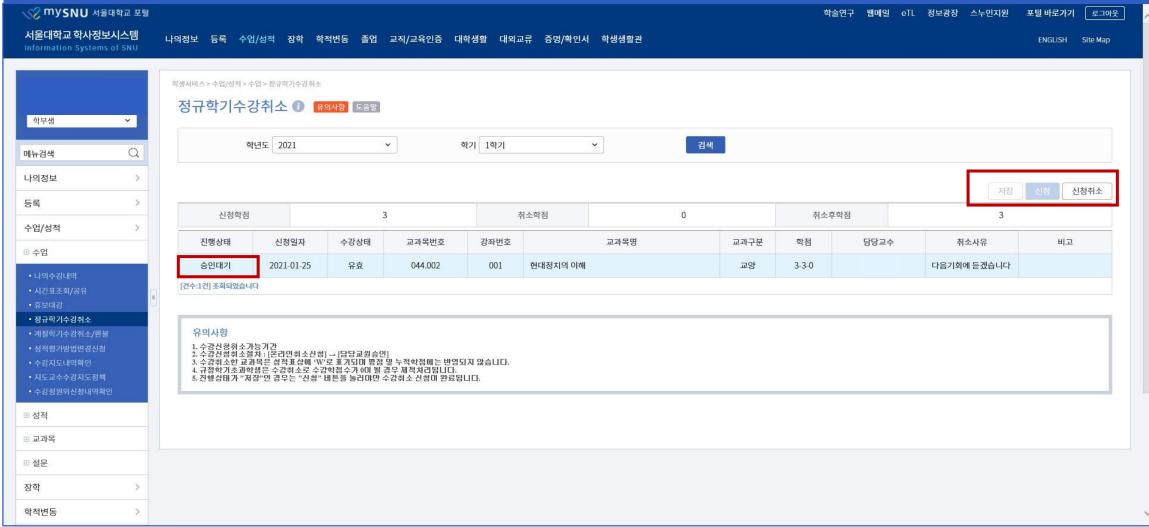
(학생용)

1. 메뉴 접속: mySNU > 학생서비스 > 수업/성적 > 정규학기 수강취소

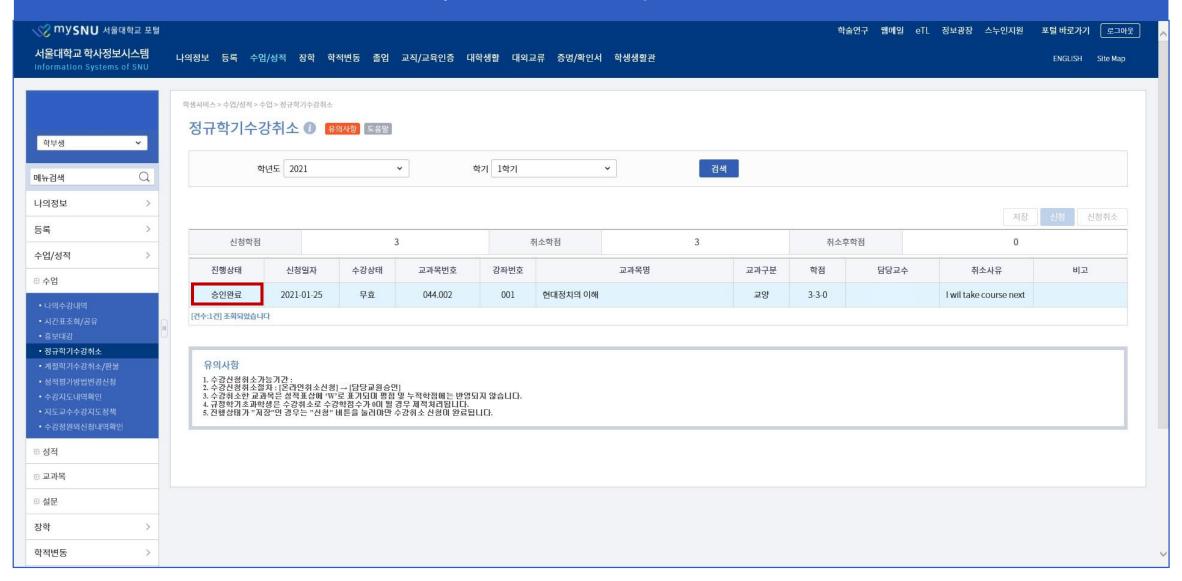




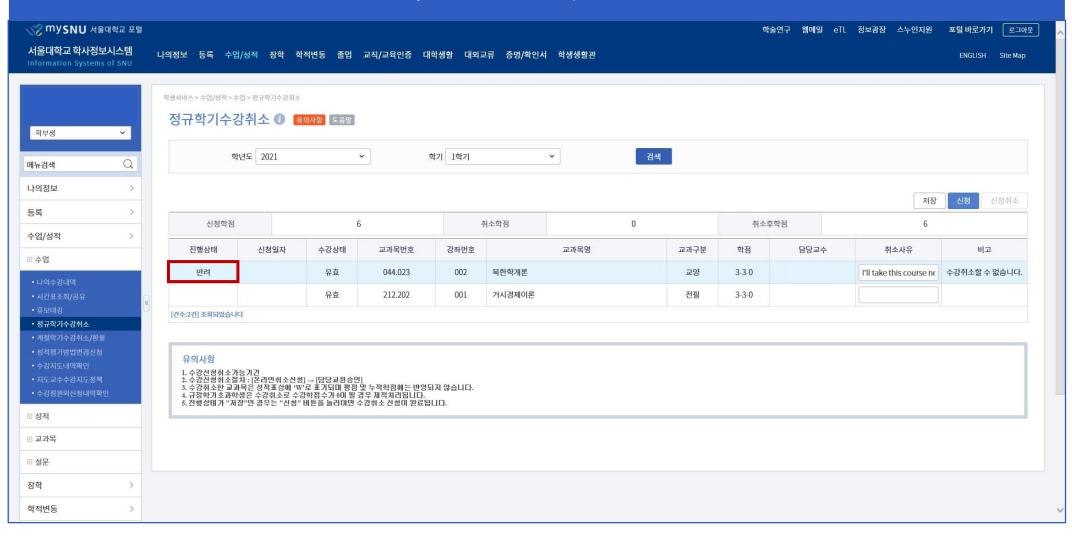
- ※ 저장만 한 경우, 진행상태:저장으로 표기되며 신청되지 않음
- ※ 신청 취소: 신청 후 담당 교원 승인 전까지 가능 (교원 승인 후 취소 불가)



3-1. 담당 교원 승인: 수강취소 승인완료(진행상태: 승인완료) = 수강신청 내역 취소



3-2. 담당 교원 반려: 수강취소 미승인(진행상태: 반려)



Seoul National University Course Drop(Withdrawal) Manual

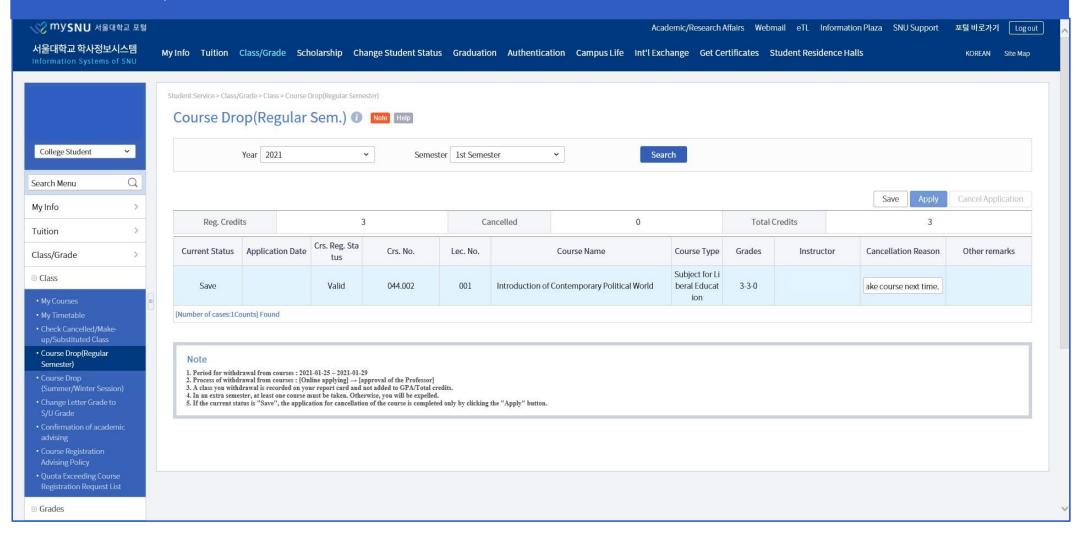
Office of Academic Affairs, Division of Educational Affairs

Course Registration Drop(Withdrawal)

Spring/Autumn semester

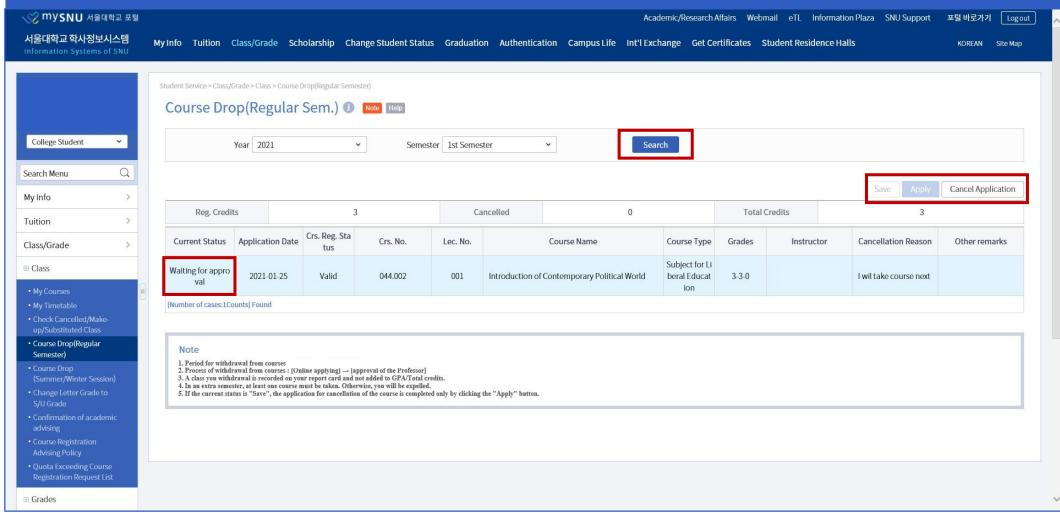
(For Students)

1. Access: mySNU > Student Service > Class > Course Drop(Regular Semester)

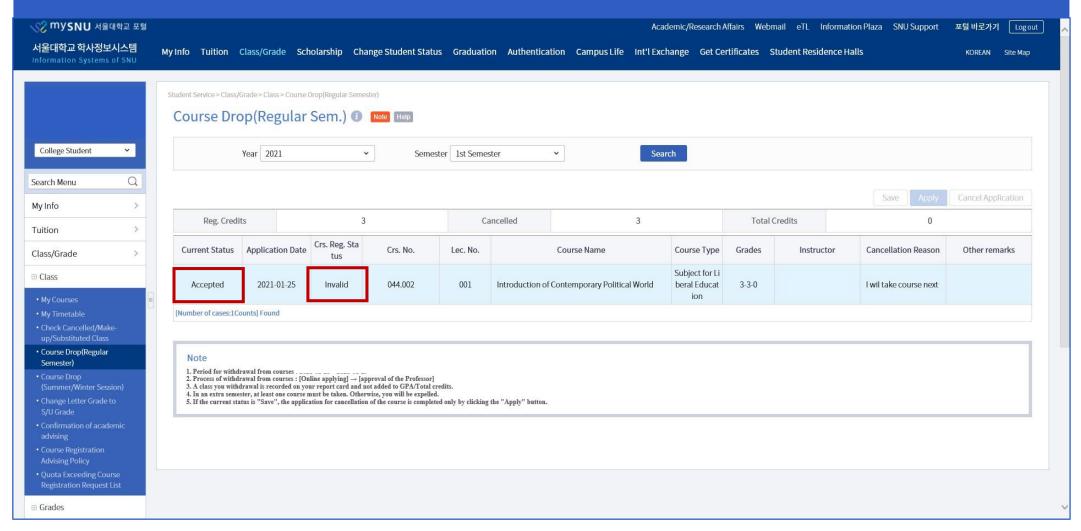


2. Apply: Enter 'Cancellation Reason' > Save > Apply(Status: Waiting for approval)

- ► Cancel Application: valid only before instructor's approval
- ▶ If you only click 'Save' (Status: Save), your course drop request is not completed.



3-1. Instructor's approval: Status 'Accepted' Registration status becomes 'Invalid'



3-2. Instructor's rejection: Status 'Returned' Registration status will be 'valid'

